

MIND THE GAP: ASSESSING YOUR CAMPUS/ORGANIZATION

THE BASICS

Philosophy drives Policy;

Policy drives Procedures;

Procedures drive Education; and

Education drives Enforcement.

PHILOSOPHY

Does your campus/organization have a philosophy statement on alcohol and/or risk management?

YES	NO
Does your personal philosophy align with the institution/organization's philosophy?	How open to developing a philosophy statement would your institution/ organization be?
Is the institution/organization's philosophy integrated across all levels?	Who would be your biggest champions if you suggested the creation and adoption of a philosophy statement?
Do policies and protocols align with the philosophy statement?	What barriers to creating and adopting a philosophy statement exist?
Does the institution/organization's messaging on alcohol and/or risk management consistently reinforce the philosophy?	

What are the gaps? What follow-up is needed?

POLICY

Does your campus/organization have a policy or policies related to alcohol, social event planning, and risk management?

Who is responsible for reviewing your policies on alcohol, social event planning, and risk management?
When was the last time those policies were reviewed?

Does your policy mirror the NIC Alcohol and Drug Guidelines? What provisions from NIC Guidelines, if any, have been removed or modified? What additional provisions have been added?

Who would you need to involve (formally and informally) if you wanted to revise or update you institution/organization's alcohol, social event planning, and/or risk management policies?

What are the gaps? What follow-up is needed?

PROCEDURES

What campus/organization-specific procedures, processes, and/or protocols exist to supplement and support your alcohol, social event planning, and/or risk management policies?

What campus/organization-specific resources exist to support the implementation of your alcohol, social event planning, and/or risk management policies?

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What are the gaps? What follow-up is needed?

EDUCATION

How are the following constituents educated on your campus/organization's policies and resources?

Student Leaders (e.g. presidents, governing council officers, risk management chairs, social chairs, etc.)

General Chapter Members

Local Volunteers (e.g. chapter advisors, risk management advisors, etc.)

Staff (both within your department and outside of your department)

What are the gaps? What follow-up is needed?

ENFORCEMENT

Who is responsible for your conduct process/system of enforcement?

Is your campus/organization's conduct process meaningful?

Do students trust the process?

Is the process educationally-focused?

Is each fact pattern considered separately when developing sanctions? Do the sanctions clearly relate to the nature of the violation(s)?

From past experiences, do the sanctions help members and chapters change behavior? Does the process help prevent future incidents?

Do students understand the conduct process?

Is the process timely?

What are the gaps? What follow-up is needed?